

**Notice of Truancy  
Excessive Tardies and/or Early Dismissals**

DATE: \_\_\_\_\_

Dear Parent/Guardian of \_\_\_\_\_,

Your child has accumulated **five (5)** or more tardies and/or **five (5)** or more early dismissals from school.

Students who are tardy or leave school early are not able to benefit from important academic instruction that they will need in order to be successful in school, and ultimately to be successful citizens. Georgia schools are held accountable for ensuring that all students attend school for the entire day. All tardies and/or early dismissals must be accompanied by a written explanation, even though the law does not differentiate between excused and unexcused absences.

**The Troup County Board of Education is working in conjunction with your local law enforcement agencies to ensure that parents follow the law with regard to school attendance.**

In the future if your child is tardy or leaves school early, a **doctor/dentist's excuse or official court order** must be presented upon the student's return to school. If you have any questions, please contact the school. Thank you for supporting your child's education.

Please be advised that future tardies and/or early dismissals may be reported to law enforcement.

Sincerely,

**Please sign and return**

\_\_\_\_\_  
Parent's/Guardian's Signature

\_\_\_\_\_  
Student's Signature

**Reference: Georgia Compulsory Attendance Statute, O.C.G.A. and 20-2-690, et. seq.**